Forgot your password? Follow these steps to reset it:

1. Navigate to the Ascent360 Login Page

SCent360

- 2. On the login screen, click Forgot Password?
- 3. Enter the email address associated with your account and click submit.

| orgot your password? |            |  |  |
|----------------------|------------|--|--|
| Enter                | /our Email |  |  |
| Email                |            |  |  |
|                      |            |  |  |
|                      |            |  |  |
| Su                   | bmit       |  |  |
|                      |            |  |  |
|                      |            |  |  |

- 4. Check your inbox for an email from Ascent360 Support (noreply@ascent360.com)
- 5. Click on the Reset Password button in the email or copy the URL into your browser. This link will expire after 1 hour.

| Ascent 360<br>Reset Your Ascent 360 Password             |
|--|
| You recently requested to reset your Ascent360 password. |
| Simply click the button below.                           |
| Reset Password   |
|  |

6. Complete the password reset by entering your email, new password and confirming your password.

| oot passifi      |  |
|------------------|--|
| Email            |  |
| Password         |  |
| Confirm password |  |
|                  |  |

7. You will be redirected to a confirmation page. Click on Login to return to the login page.

## **Reset password confirmation**

Your password has been reset. Please click here to Log In

8. Login to your account using your new password.

Need additional help? Email support@ascent360.com for assistance.