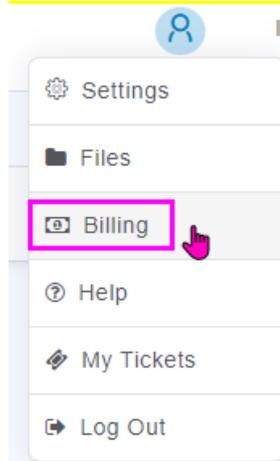


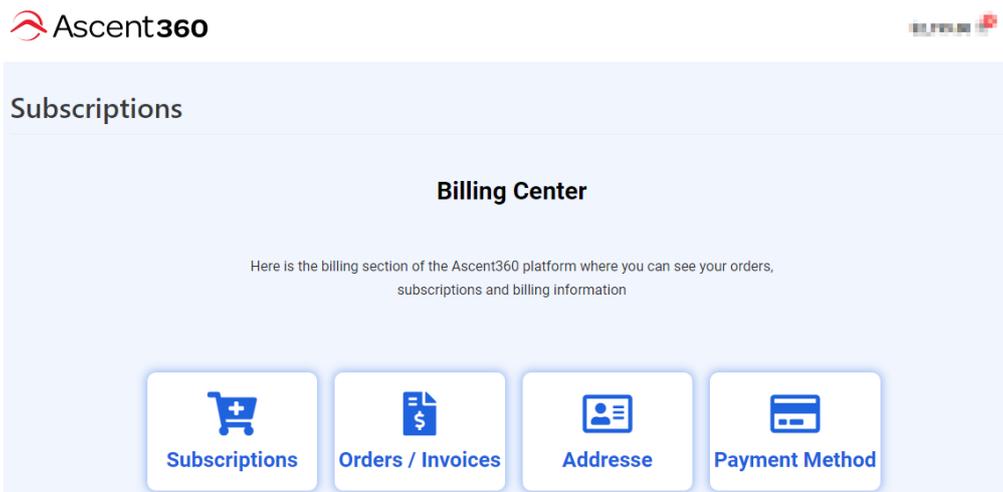
Follow these steps to access the Billing Center:

1. Log into the Ascent360 Platform (clients.ascent360.com) using your credentials
2. Click the **Profile** icon in the top right.
3. Click **Billing**.



If you don't see "Billing" or are having trouble accessing the Billing page, please reach out to the Ascent360 Help Desk at support@ascent360.com.

- The system will automatically **Single-Sign-On (SSO)** to the billing & subscriptions area for your account.



You should always login to clients.ascent360.com first and then click into Billing. Do not bookmark the billing page URL.

